3. T	D	TC	, •
New	Patient	: Intor	matior

Name:	Date:

# **Kemp Chiropractic Center**

Address:	Phones: Hm.)		_ Gender M/F	
	Wk.) _		Birthdate:	
	Cell) _		_	
Email Address:				
Legal Status: Minor Single	_Married Divorce	ed Widow(er)	<u> </u>	
Spouse's Name:	Parent or Legal	Guardian's Name:		
How did you hear about us?				
Briefly describe the reason(s) for y				
Financial Information				
Person Ultimately Responsible for	account:	Relationshi	p to patient:	
Billing Address:		City, State & Zip _		
Insurance Information				
Are you the primary on this policy	? Y / N Primary Inst	ured's Name:	& D.O.B	
Insurance Co:	Insu	ıred's Name:	& D.O.B	
Secondary Insurance Co:	Insu	ıred's Name:	& D.O.B	
AUTHORIZATIONS				
I hereby authorize Dr. Monica Kersuch treatment as is necessary, and during the course of my treatment.	to perform any proc			
Signature:	Date:			
Kemp Chiropractic Center is hereby physical condition to any insurance reimbursement of charges incurred	e company or insurar	nce adjustor in order	r to process ay claim for	
Signature:	Date:			

CONFIDENTIA	L HEALTH HISTORY	Name:	Date:
Is your visit today of	lue to:EmergencyN	ew injuryOld injuryO	Chronic Pain Other
Are you in pain tod	ay? Y/N If so, please rate yo	ou pain with this scale (mild)	1-2-3-4-5-6-7-8-9-10(seve
*When did your cu	rrent condition first occur? _	How?	<u>*</u>
Is it getting worse?	Y/Nbetter? Y/N Does it i	nterfere with:workslee	pdaily routine
Have you ever been	treated by a medical doctor	for this or similar conditions	? Y/N
Have you ever been	n treated by a chiropractor fo	r this or similar conditions? Y	//N
List all medications	s, vitamins, or supplements the	nat you take:	
List all surgeries &	when:		
List all major accide	ents & when:		
CIRCLE any of the	e following conditions if you	n have EVER experienced the	em:
Alcoholism	Congenital heart defect	HIV+	Rheumatic Fever
Anemia	Diabetes	Hypoglycemia	Shingles
Arthritis	Diphtheria	Metabolic Syndrome	Stroke? TIA
Asthma	Eczema	Miscarriage	Surgical implants
Cancer	Emphysema	Polio	Tuberculosis
Corticosteroid Rx	Epilepsy	Psychiatric problems	Venereal Disease
Have you ever	Please de	scribe:	
been knocked un	conscious? Y/N		
used a cane, cruto	ch, or other support? Y/N		
		N	
been hospitalized	d other than for surgery Y/N		
•		ctively exercising? Y/N Eve	C
		much?	
Do you drink alcoh	ol? Y/N how much?		
Family health histo	ory is important for us to k	know. List any major illness	es (or cause of death) f
Mother:			
Father:			
Maternal grands:			
Paternal grands:			
Siblings:			

Confidential Health History	- Page 2 Nam	ie:		Date
Please indicate the approximate date of you last				
	Less than 6 mo.	6-18 mo.	Over 18 mo.	Never
Spinal Examination				
Physical Examination				
Blood Test				
Chest X-ray				
Spinal X-ray				

Please CIRCLE any of the following that you have experienced over the past 6 MONTHS

GENERAL	MUSCLE/JOINT	GASTRO-	EYES/EARS/NOSE
Allergies	Arthritis	INTESTINAL	& THROAT
Anxiety	Bursitis	Belching/gas	Colds
Depression	Hernia	Colitis	Deafness
Dizziness	Low back Pain	Constipation	Earaches
Fainting	Mid Back Pain	Diarrhea	Ear noises
Fatigue	Neck pain/stiffness	Excessive hunger	<b>Enlarged Glands</b>
Fever/Chills	Poor Posture	Excessive thirst	Enlarged thyroid
Headache	Sciatica	Gallbladder trouble	Eye Pain
Insomnia	Spinal curvature	Hemorrhoids	Gum Trouble
Immunodeficiency	Swollen joints	Jaundice	Hoarseness
Neuralgia	Pain/Numbness of:	Nausea	Nose bleeds
Seizures	shoulders	Poor appetite	Sinus Infection
Sleep Loss	shoulder blades	Stomach Pain	Sore throat
Sweats	arms	Ulcers	Tonsillitis
Thyroid Problems	elbows	Vomiting	Visual disturbances
Tremors	hands	Vomiting of blood	
Weight loss	hips		CARDIO-VASCULAR
	legs	BONE	Ankle swelling
RESPIRATORY	knees	Infection	arteriosclerosis
Asthma	Feet	Osteoporosis	Bleeding disorder
Chronic cough	tailbone	Tumor	Chest Pain
Difficulty breathing			High blood pressure
	SKIN	WOMEN ONLY	Low blood pressure
GENITOURINARY	Boils	Cramps/backache	Poor circulation
Bedwetting	Bruise easily	Hot Flashes	Irregular heart beat
Frequent urination	Hives/itching	Irregular cycle	Pacemaker
Incontinence	Rash	Pregnancy	Rapid heart beat
Kidney infection/Stone	Varicose Veins		Slow heart beat
Painful Urination	Warts/mole changes	MEN ONLY	
Urinary retention UTI		Prostate trouble	

# Kemp Chiropractic Center

# Electronic Health Records Intake Form

First Name:	Last Name	:	
Email address:			
	of communication for patient rember	(3)	one): Email/Cell phone/Home phone
	Gender (Circle one):  Male Female		
Smoking Status (Circle Every day smoker Occasional smoker Former smoker	e one): Race (Circle on American Indian Asian		th race and ethnicity Ethnicity (Circle one): Hispanic or Latino Not Hispanic or Latino I decline to answer
Never smoker	White (Caucasia Other		
Are you currently ta	I Decline to Ansking any medications? Yes		ow) No
Medication Name			Frequency (i.e. once a day, etc)
Do you have any me	edication allergies? Yes(	list below) No	
Medication Name	Reaction	Y	Onset Date (approx.)
Patient Signature: _		Da	te:
	O NOT COMPLETE THIS SECTION  Weight: Blood Pressu		

## **Kemp Chiropractic Center**

Companions in Health

103D Regency Commons Drive

Greer, SC 29650

864-848-6890

# **HIPAA Notice of Privacy Practices**

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

This Notice of Privacy Practices describes how we may use and disclose your protected health information (PHI) to carry out treatment, payment or health care operations (TPO) and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information. "Protected health information" is information about you, including demographic information, that may identify you and that relates to your past, present or future physical or mental health or condition and related health care services.

#### Uses and Disclosures of Protected Health Information

Your protected health information may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law.

<u>Treatment</u>: We will use and disclose your protected health information to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party. For example, we would disclose your protected health information, as necessary, to a home health agency that provides care to you. For example, your protected health information may be provided to a physician to whom you have been referred to ensure that the physician has the necessary information to diagnose or treat you.

<u>Payment:</u> Your protected health information will be used, as needed, to obtain payment for your health care services. For example, obtaining approval for a hospital stay may require that your relevant protected health information be disclosed to the health plan to obtain approval for the hospital admission.

<u>Healthcare Operations</u>: We may use or disclose, as needed, your protected health information in order to support the business activities of your physician's practice. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical students, licensing, and conducting or arranging for other business activities. For example, we may disclose your protected health information to medical school students that see patients at our office. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and indicate your physician. We may also call you by name in the waiting room when your physician is ready to see you. We may use or disclose your protected health information, as necessary, to contact you to remind you of your appointment.

We may use or disclose your protected health information in the following situations without your authorization. These situations include: as required by law; Public Health issues as required by law, communicable diseases; health oversight; abuse or neglect; Food and Drug Administration requirements; legal proceedings; law enforcement; coroners; funeral directors; organ donation; research; criminal activity; military activity and national security; Worker's Compensation; inmates; required uses and disclosures. Under the law, we must make disclosures to you when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of Section 164.500.

Other Permitted and Required Uses and Disclosures will be made only with your consent, authorization or opportunity to object unless required by law.

You may revoke this authorization, at any time, in writing, except to the extent that your physician or the physician's practice has taken an action in reliance on the use or disclosure indicated in the authorization.

#### PLEASE SIGN BACK AND RETURN TO FRONT DESK

### **Your Rights**

Following is a statement of your rights with respect to your protected health information.

You have the right to inspect and copy your protected health information. Under federal law, however, you may not inspect or copy the following records: psychotherapy notes; information compiled in reasonable anticipation of, or use in, a civil, criminal, or administrative action or proceeding; and protected health information that is subject to law that prohibits access to protected health information.

You have the right to request a restriction of your protected health information. This means you may ask us not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. You may also request that any part of your protected health information not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. Your request must state the specific restriction requested and to whom you want the restriction to apply.

Your physician is not required to agree to a restriction that you may request. If the physician believes it is in your best interest to permit use and disclosure of your protected health information, your protected health information will not be restricted. You then have the right to use another Healthcare Professional.

You have the right to request to receive confidential communications from us by alternative means or at an alternative location. You have the right to obtain a paper copy of this notice from us upon request, even if you have agreed to accept this notice alternatively, i.e. electronically.

You may have the right to have your physician amend your protected health information. If we deny your request for amendment, you have the right to file a statement of disagreement with us and we may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

You have the right to receive an accounting of certain disclosures we have made, if any, of your protected health information.

We reserve the right to change the terms of this notice and will inform you by mail of any changes. You then have the right to object or withdraw as provided in this notice.

### **Complaints**

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our privacy contact of your complaint. We will not retaliate against you for filing a complaint.

This notice was published and becomes effective on/or before April 14, 2003.

We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. If you have any objections to this form, please ask to speak with our HIPAA Compliance Officer in person or by phone at our main phone number.

Signature below is only acknowledgement that you have received this Notice of our Privacy Practices.

Print name:	Signature:	Date: